



Robbins Memorial Town Hall  
730 Massachusetts Avenue  
Arlington, MA 02476

## NOTICE OF MEETING

### **VISION 2020 STANDING COMMITTEE, CO-CHAIRS & SPY POND COMMITTEE**

**TUESDAY, August 14, 2007 AT 7:30 PM**

**TOWN HALL ANNEX, FIRST FLOOR CONFERENCE ROOM**

## PROPOSED AGENDA

1. For approval: Standing Committee Minutes of May 15, 2007 (enclosed )

### **2. Preparation for Town Day – Saturday, September 8, 2007; (Rain Date – Saturday, Sept. 15)**

- Set-up at 8:00AM; Take Down at about 3:00PM
  - Need Someone to "hold" the 3 contiguous Vision 2020 booths by 7:45AM
  - Need Others to put up 2 tents and move tables/chairs to our assigned area
  - Need help Taking Down and returning booth furniture around 3:00PM
  - Individual Task Group Displays / Show & Tell / Recruiting
    - Prepare information / materials for Xeroxing by no later than Sept 4
    - ? Props or other large displays
  - Task Group and Standing Committee Staffing for the 10AM to 3PM

3. Other

4. Proposed Meeting Dates for Vision 2020 Standing Committee & Task Group Co-Chairs:  
Monday, September 17; Tuesday, October 9; Tuesday, November 6; Wednesday, November 28

### **5. Spy Pond Splash: Saturday, September 29, 1:00 – 4:00PM, (? No Rain Date)**

- Preparation / Staffing
  - Signage / Publicity / Advertise at Town Day, etc.
  - Should we walk the area? Date \_\_\_\_\_
  - Set-up / Staffing to help all activities/ Take-Down, Times \_\_\_\_\_
  - Reserve Parking Spaces for Boat Trucks / Trailers in early AM
  - Tents and ? # Tables / Chairs / ? Porta Potty
  - Electricity supply for New Orleans Jazz Band piano
  - Book Sales
  - Waivers for water activity participants
  - ? Megaphone / First Aid / ? Fire or Explorer Scouts
  - Decision on payment for Canoes and Kayaks
- Program
  - Orientation / Rescue Demonstration at beginning
  - ? Parade of Boats at some time ? end
  - ? We provide Tours of the Pond
  - ? Game / Activity, e.g. make a birchbark canoe and ? launch it or ?????
  - ? Drinks / Snacks
- Other